

AGENDA MANAGEMENT SHEET

Name of Committee	North Warwickshire Area Committee
Date of Committee	16th November 2005
Report Title	North Warwickshire Well-being Fund – Mid-term report; End of year reports and New commissions
Summary	<ul style="list-style-type: none">• The report details progress after 6 months of a Well-being commission agreed by Members at February 2005 Area Committee. Education & Life Long Learning theme group: 'Development of a Community Facility at Birchwood Primary'• The report details two end of year reports for Well-being commissions agreed by Members at November 2004 Area Committee. Transport theme group: 'Car-Go-Bus - Purchase wheelchair accessible vehicle' 'Car-Go-Bus – The Buzzard, door to door service'• The report also details three new commissions for approval. Local Economy theme group: 'Baseline Survey of Coleshill Industrial Estate' & 'Supporting Financial Inclusion' Education & Life Long Learning theme group 'Provision of Learning Events'
For further information please contact:	Alistair Rigby Community Partnership Officer Tel: 01827 715646 alistairrigby@warwickshire.gov.uk
Would the recommended decision be contrary to the Budget and Policy Framework?	No

Background papers

CONSULTATION ALREADY UNDERTAKEN:-

Details to be specified

- Other Committees
- Local Member(s)
- Other Elected Members
- Cabinet Member
- Chief Executive David Carter.....
- Legal Catherine Witham, Senior Solicitor
- Finance
- Other Chief Officers
- District Councils
- Health Authority
- Police
- X Other Bodies/Individuals

FINAL DECISION YES

SUGGESTED NEXT STEPS:

Details to be specified

- Further consideration by this Committee
- To Council
- To Cabinet
- To an O & S Committee
- To an Area Committee
- Further Consultation

**North Warwickshire Area Committee – 16 November
2005**

**North Warwickshire Well-being Fund – update report
and new commissions**

**Report of the County Solicitor and Assistant Chief
Executive**

Recommendation

That members:

- 1) Note and if desired, comment on the six month progress report (Well-being commission 2004 / 05) from the Education & Life Long Learning theme group on the project 'Development of a Community Facility at Birchwood Primary'
- 2) Note and if desired, comment on the progress after one year of the two Transport theme group commissions (Well-being 2004/05): 'Car-Go-Bus - Purchase wheelchair accessible vehicle' 'Car-Go-Bus – The Buzzard, door to door service'
- 3) Approve new commissions to the Well-being Fund (2005 / 06) from Local Economy Theme group of the North Warwickshire Community Partnership for 'Baseline Survey of Coleshill Industrial Estate' and 'Supporting Financial Inclusion' project
- 4) Approve new commission to the Well-being Fund (2005/06) from Education & Life Long Learning Theme Group for 'Provision of Learning Events'

1. Introduction – Well-being commissions 2004/5

- 1.1 For year 2004 / 05 North Warwickshire Area Committee priorities for the Well-being Fund were:
 - Transport
 - Safer Communities
 - Education and Life Long Learning
 - Public Realm

- 1.2 In line with the Area Funding Strategy agreed at 3rd February Area Committee meeting, each commission would be 'formally agreed' by the signing of a mini-contract by the Lead Officer of the project. The progress of the commission would then be monitored with two reports presented to Area Committee. The first being a mid-term, 6 monthly report, followed by a final end of project report.
- 1.3 The reports will form the basis for evaluating the fund 2004 /05 after all the commissions have been completed.
- 1.4 At the February 2005 Area Committee meeting, a commission from the Education & Life Long Learning Theme group was supported and is outlined below. The six month (mid-term) update report of project progress is detailed in Appendix A for Members comment and approval
- 1.5 A summary of the commission's main purpose and value is as follows:

Education & Life Long Learning theme group commission:

Development of a Community Facility at Birchwood Primary –value £2,750

The project's main aim is to initiate the development of a community facility within the school to create an inviting setting for parents to meet key workers and to enable agencies to provide outreach sessions to engage with the local community. The project would help fund the refurbishment of an unused office into a storage area, and help pump-prime funding to redevelop other parts of the school for future community use.

- 1.6 At November 2004 Area Committee meeting, two commissions from the Transport theme group were supported and are outlined below. The end of year project reports are detailed in Appendix B and Appendix C for Members comment and approval.
- 1.7 A summary of the two commissions main purpose and value are as follows:

Transport theme group commissions:

Car-Go-Bus - Purchase wheelchair accessible vehicle – value £20,300

To purchase and maintain a wheelchair accessible vehicle to add to the current Car-Go-Bus fleet. The vehicle would become part of the County fleet and have the County livery. This would enable local residents who use wheelchairs to make use of this local transport service. Car-Go-Bus is currently running at maximum capacity and this extra resource will help them meet the needs of local disabled people.

Car-Go-Bus – The Buzzard, door to door service – value £5,076

To provide a new service operating in the south of the Borough serving the villages of Fillongley, Corley, Corley Moor, New Arley, Old Arley, Astley, Ansley village, Maxstoke, Shustoke, Great & Little Packington, Over Whitacre. The service offers a timetabled door to door service following selected routes to accommodate as many residents as possible.

2. Progress and analysis of Mid-term and End of year reports

2.1 Education & Life Long Learning Theme Group Commission: Development of a Community Facility at Birchwood Primary –value £2,750

The new storage facility is in place. The school governors are supporting the overall project and have agreed to fund the next phase of improvements through Capital Funding. Local agencies are already working with the local community.

2.2 The school is looking to the Well-being Fund for additional funding to further support the development of the Community Facility. Future plans requiring funding include a reception area and courtyard.

2.3 This project is progressing in line with the Agreement – no action required.

Transport theme group commission:

2.4 Car-Go-Bus - Purchase wheelchair accessible vehicle – value £20,300

2.5 The new vehicle is a real asset to the Community Transport Company, Car-Go –Bus. It enables the company to provide a high level of service to local residents, which has raised the profile of the organisation.

2.6 The bus is part of the County fleet, and is in County livery (yellow and green). It also acknowledges the support of the Area Committee in purchasing the vehicle. The following caption is clearly printed on the rear door of the vehicle. 'Provided & supported by North Warwickshire Area Committee'.

2.7 The vehicle is in almost daily use running either local services or hired out to local groups.

2.8 This project has successfully completed its year of Well-being funding with good all round results. No further action needed.

2.9 Transport theme group commission:

Car-Go-Bus – The Buzzard, door to door service – value £5,076

- 2.10 A contract to deliver the service was signed between Warwickshire County Council and Car-Go-Bus in January 2005. The service has been operating successfully over this time in the south of the Borough.
- 2.11 The future of the service is being considered by The Rural Transport Partnership who are in discussion with (PT&ES) Warwickshire County Council to continue The Buzzard service beyond Well-being funding. It has been noted that the service is providing a valuable link for rurally isolated individuals in North Warwickshire.
- 2.12 Another source of funding that could help ensure sustainability of The Buzzard is to raise the level of fares charged. However patronage of the service is currently not yet at expected levels despite a high profile publicity campaign.
- 2.13 This project has also had a successful year, with satisfactory all round results. Car-Go-Bus with the support of the Rural Transport Officer for North Warwickshire are expected to ensure that the outputs of the project are achieved, in raising patronage levels and securing continuation funding. No further action needed.

3 Introduction – New commission

- 3.1 For year 2005 / 06 North Warwickshire Area Committee priorities for Well-being Fund are:
- Education and Life Long Learning
 - Community Life
 - Health & Well-being
 - Local Economy
- 3.2 Members agreed to take commissions from the relevant North Warwickshire Community Partnership Theme groups.
- 3.3 The budget for this year's fund has now been set. The figures mark a 0.4% increase on last year's budgets. North Warwickshire Area Committee has £52,880 to administer from its Well-being Fund. The above priority theme groups will each receive £13,220 for 2005 /06. Theme group leaders have been notified and requested to submit commissions to the value of £13, 220 by December 2005 Area Committee for approval.
- 3.4 A summary of the commissions main purpose and value is as follows:

Local Economy theme group commissions:

Baseline Survey of Coleshill Industrial Estate – value £3,500

To contribute towards a survey of businesses on the industrial estate. This would enable the Coleshill Business Action Group (CBAG) to apply for

appropriate funding from Advantage West Midlands and other sources. The aim is to strengthen CBAG and develop a comprehensive and realistic programme of works to upgrade facilities and design out problems on the Industrial Estate.

See Appendix D for further details.

Supporting Financial Inclusion – value £4,498

A joint initiative to establish the foundations of a Financial Inclusion Strategy for North Warwickshire. North Warwickshire CAB, New Way Credit Union and Coventry & Warwickshire Reinvestment Trust would work together to give people access to basic financial services and advice to assist them to overcome the burden of unmanageable debt.

The project would use existing outreach offices managed by the three organisations including Kingsbury, Coleshill, Polesworth, Atherstone and out-lying villages. It is hoped the project will begin the longer term objective of supporting community banking to improve personal financial management and understanding.

See Appendix E for further details.

Education & Life Long Learning theme group commission:

Provision of Learning Events – value £12,000

To employ a co-ordinator to organise and deliver two learning events in Summer 2006 aimed at 'harder to reach' groups of low skilled / low paid members of community. In particular the two events will be aimed at adults aged 45 – 54 with no qualifications; 20 – 30 year olds in low skilled work.

The project will also encourage local agencies to work together in a co-ordinated way through the establishment of a 'Hard to Reach' sub-group of the Area Community Learning Plan.

See Appendix F for further details.

4 Conclusion

- 4.1 Members are asked to support the progress of the Community facility project at Birchwood Primary School and consider whether the school could submit a further commission through the Education & Life Long Learning theme group at a later date.
- 4.2 Members are asked to acknowledge the success of the two Transport commissions in helping to meet the needs of rurally isolated communities in North Warwickshire.

- 4.3 Members are also asked to approve two more commissions from the Local Economy theme group for the financial year 2005/6 which will see their allocation of Well-being money spent. The two commissions are: Baseline Survey of Coleshill Industrial Estate – value £3,500 and Supporting Financial Inclusion – value £4,498. If approved the theme group will have commissioned 3 projects this year.
- 4.4 Finally Members are asked to approve a project from the Education & Life Long Learning theme group, which will see their allocation of Well-being funding almost spent for this year. The commission is: Provision of Learning Events – value £12,000.

DAVID CARTER
County Solicitor and Assistant
Chief Executive

Shire Hall
Warwick
25th October 2005

Warwickshire County Council

Well-being Fund Mid-term report 2004/05

Name of Lead officer: Dave Potter

Name of Project: Development of a Community Facility at Birchwood Primary

Name of Theme Group promoting project: Education & Life Long Learning

Wellbeing fund grant £: 2,750

Outline of Project brief

- To initiate the development of a community facility within Birchwood Primary School in North Warwickshire. The facility will be the focus for community provision and parent support within the locality and will also be available for appropriate outside agency use.
- Initially this will enable the school to work more closely with parents and families of children in the school but also reach out to the wider community. The school will become the focus for the local community and the facilities will be made widely available in due course.
- A raised profile for the school and a model to be used for schools as a community resource.
- Conversion of classroom into storage area
- Act as 'pump prime' funding for wider project brief
- ACLP to manage project on behalf of school
- Apply for funding / support to implement wider project
- Use project as an example of best practice – produce a 'How to' pack to make available to other schools

Details of timescale	Measurable outputs
<u>Part A</u> <ul style="list-style-type: none"> • Project to start –February 2005 ACLP to contact & set up regular update meetings with school • ACLP to contact Probation service 	Minutes / notes of meetings Agreement on Probation involvement

<ul style="list-style-type: none"> • Storage facility developed – April 	New storage facility
<p>Part B</p> <ul style="list-style-type: none"> • Apply for funding eg DIY stores, CRT etc - May • ACLP to manage project & co-ord involvement of different agencies • Contact made to local colleges and Youth clubs • 1st report to Area Committee – August • Implementation of project to develop community facility – Sept 05 – Jan 06 • Opening of facility – Jan 06 • 2nd report to Area Committee – February 2006 	<p>Application forms to funding bodies. One successful application</p> <p>Minutes of ACLP</p> <p>One college & one Youth Club contacted</p> <p>Report complete 24th August for September Area Committee</p> <p>Completion of new facility</p> <p>Numbers of parents & pupils attending facility</p> <p>Report complete 1st March for March 2006 Area Committee</p>

Commentary on Project Progress – achievements to date

The £2,750 received from North Warwickshire Area Committee has been used to refurbish an unused office/classroom into a storage facility. The cost of the shelving and installation was £3,200 with the school finding the shortfall from within their own resources.

The refurbishment of this space has released the old art room ready for the next step towards creating purpose built community resources at Birchwood Primary School. Details are shown below of the next steps the school hopes to take.

The old art room is to be converted into a new staff/community room. This will include a fitted kitchen area, redecoration, carpeting, a storeroom, cloakroom and a work area. The School Governors have agreed to fund this work through Capital Funding (£12,000).

It is envisaged that this room will be available for use by staff during the day as well as being available for community use during lesson time and out of school hours. Alongside this development the School Governors are using Capital Funding to refurbish the adjacent staff toilets, providing disabled facilities (£9,000).

The third part of the development plan will also be paid for through Capital Funding. This will see the current staff room converted into an office for the Headteacher and a separate meeting room. The meeting room will provide space for parents to meet Health Visitors, School Nurse, Speech Therapist, Social Workers etc. in a pleasant private setting. It will also provide a space that can be let to agencies to deliver 'drop-in' sessions. The present Headteacher's office will be knocked through into the adjacent administration office to enable all school records and administration to be housed together. The cost of this work is estimated at £12,000.

Family Learning work has begun within the school and partnership working is currently taking place with the Adult and Community Learning Service.

Speech Therapy/Social Services reviews have been hosted at the school and already this has shown a significant increase in the number of parents attending the review meetings.

Slippage

The re-development of the initial space has happened well within our estimated timescale.

Links have not been made with the Probation Service although this is something that may be considered when considering future building work at the school.

Community linkages have been developed and work with the local community is already being provided at the school.

Further building work funded through the School Capital Funding Budget will allow much greater engagement with the local community and encourage use of the school by partner agencies.

Revision to programme

Part B of the programme as detailed at the beginning of this report has been largely taken over through the support of the School Governing Body.

The Headteacher of the school would like to share plans for further developments with Area Committee in the hope of securing a further small allocation of funds.

An area of work to be considered includes the development of a welcoming reception/entrance area for the new staff/community facility. In addition extra furniture and soft furnishings will be required. It is also further hoped to develop an adjacent courtyard and access route which could be opened up for use in warmer weather.

If Area Committee are amenable to a further request for financial support a detailed bid will be submitted to a future meeting.

Details of timescale	Measurable outputs.

Analysis of cost		
	Budget	Expenditure to date (apprx)
Total Project Cost:	£2,750	£3,200
Staff (Salaries and Expenses)	£ 250	£200
Capital/Equipment Shelving Blinds Units / cupboards and work surface to fit under window	£1,500	£2,000
Other Skip hire Security locks for doors within the school	£1,000	£1,000

Publicity
Partner agencies have been contacted to offer the school as a possible service outlet. Further contact will be made once the next stage of building work is completed.

Sustainability of project
The funding provided by Area Committee supported building/redevelopment work as opposed to supporting project working with learners.
The sustainability is available for all to see with plans to further develop space created.

Lessons learnt
The initial pump-priming funding really has acted as a catalyst for the school to consider the wider picture. School Governors have supported planned developments and are firmly committed to taking this project forward.

Work taking place to change space within the school was also a clear message to partners that the school really did want to work with the community and other services/agencies.

Other comments

The school is extremely grateful for the financial support provided by Area Committee.

Warwickshire County Council

Well-being Fund End of Year Report 2004/05

Name of Lead officer: Maxine McDermott

Name of Project: Purchase wheelchair accessible vehicle

Name of Theme Group promoting project: Transport

Wellbeing fund grant: £20,300

Outline of Project brief
<ul style="list-style-type: none"> • To purchase a second-hand wheelchair accessible vehicle (road worthy & safety checked) • To have the vehicle insured fully comprehensive • To have the County Council Logo on the vehicle • The vehicle must meet the needs of local residents who require accessible transportation • The vehicle would be available for community usage and hiring.

Details of timescale	Measureable outputs
<ul style="list-style-type: none"> • Search for appropriate vehicle – January 2005 	Details of 3 vehicles identified. Inc. - Make, model, features, price
<ul style="list-style-type: none"> • Parking of vehicle – January 2005 	Secure premises identified
<ul style="list-style-type: none"> • Inspection of vehicles carried out by Fleet Management, WCC – Feb 05 	Reports to Area Manager
<ul style="list-style-type: none"> • Contract between WCC & Car-Go-Bus for operation of vehicle –Feb05 	Copy of contract
<ul style="list-style-type: none"> • Insurance of vehicle by Car-Go-Bus – Feb 2005 	Fully comprehensive insurance – copy & details agreed with Area Manager
<ul style="list-style-type: none"> • Purchase of vehicle by Fleet Management, WCC – Feb 05 	Vehicle
<ul style="list-style-type: none"> • Livery on vehicle – Feb 2005 	WCC logo prominent with 'Supported by North Warwickshire Area Committee'
<ul style="list-style-type: none"> • Launch event - March 2005 	1 newspaper article in local press Members of Area Committee invited

<ul style="list-style-type: none"> • Service delivered and reviewed quarterly with Cheryl Bridges, Rural Transport Partnership Officer. April – December 2005 	Up date report to Transport Theme Group. Increase in patronage numbers per month expected
<ul style="list-style-type: none"> • 1st report to Area Committee – May 	Report complete 18 May for June AC
<ul style="list-style-type: none"> • 2nd report to Area Committee – Nov 	Report complete 2 Nov for Nov. AC

Commentary on Project Progress – achievements to date

A Mercedes Sprinter (R247 DWY) was purchased in December 2004. This is a 16-seater wheelchair accessible vehicle, with a tail lift. The vehicle is no longer parked at the Samaj in Nuneaton. It has been decided to park in at the main driver's residence to enable him to access the vehicle on demand. The vehicle is parked off-road at Shepperton Court, Coventry Road, Nuneaton. The area is well lit by a security light and is free of charge.

Car-Go-Bus are making enquiries with Warwickshire County Council to insure the vehicle with them instead of HSBC. This would make the insurance process easier, as the County owns the vehicle. The RTPO has recently left and another transport officer working for the County currently covers the post on a part-time basis. This officer has regular contact with Car-go-Bus and the usage of the vehicle is continually monitored.

The full livery of the vehicle has now been completed and the launch has taken place. The launch was used to publicise the quality of the vehicle, which is now available for hire from Car-go-Bus.

The Mercedes, since February has been hired by a total of 45 groups, see Appendix 1 for full list. A range of groups, which are based across North Warwickshire, Nuneaton and surrounding boroughs/ districts, has hired the vehicle. Priority for booking the Mercedes is given to North Warwickshire based groups. 26 of these groups are based in North Warwickshire and serve North Warwickshire residents. The vehicle has carried a total of 1,268 passengers who live in North Warwickshire, 16 of these passenger trips were wheelchair bound.

Slippage

None to report.

Revision to programme

The vehicle is currently in service and will continue to be in service for the residents of North Warwickshire. There have been no changes from the original programme except those already noted.

Details of timescale

N/A

Measurable outputs.

N/A

Analysis of cost
 As the vehicle cost less than was expected FAST tie downs / blade runners have been purchased, which makes the job of the volunteers easier and faster, which will in turn make journey times shorter for the residents of North Warwickshire.

Expense	Budget	Expenditure to date (apprx)
2 nd hand vehicle	£20,300	
Staff (Salaries and Expenses)	£ N/a	
Capital/Equipment	(Approx)	
2 nd hand vehicle	£ 8–16,000	£14,988
Insurance and Tax	£1,500	£1579.76
Maintenance	£800	£208.50
Livery	£2,000	£2,400
Total	£20,300	£19,176.22

Publicity
 There still continues to be no specific publicity for the new vehicle, as the vehicle is virtually running at full capacity. However, services which the vehicle is used on e.g. The Buzzard, have received wide publicity in the form of leaflets, posters and newspaper articles. The launch focused on publicising the quality of the vehicle, which is now available for hire from Car-go-Bus.

Sustainability of project
 There remains to be no external hire cost when Car-Go-Bus use the vehicle for their 'in-service' jobs. This saving is re-invested into the vehicle to ensure the tax, MOT, insurance and maintenance is covered for the forthcoming year. This will help meet the full running costs each year, ensuring the vehicle is maintained to the County's high standards, providing an essential service to the residents of North Warwickshire. If Car-Go-Bus organise the insurance through the County as well, this will make the process easier, which will ensure that any repairs or replacements are undertaken swiftly and that the vehicle will continue to be readily available for the users.

Lessons learnt
 Following the issues that the passengers had with the quality of the replacement vehicles when the said vehicle was having maintenance checks, Car-Go-Bus have made enquiries about hiring and/or purchasing other high

quality vehicles. Car-Go-Bus have applied to deliver an employment shuttle service in Nuneaton and Bedworth and if successful they will have another Mercedes vehicle, which could be utilised during down time for trips in North Warwickshire. One of Car-Go-Bus' other vehicle's Busta MPV (8-Seater) is going to be replaced with a high quality MPV after the insurance claim has been finalised.

Mercedes usage April – September 2005					
APRIL 2005					
DATE	GROUP	DEST	MILES	PASS	W/Chairs
1*	NWOPF	Atherstone	52	6	
5*	WAB Atherstone	Atherstone	40	9	
6	Senior Gateway	Nuneaton	39	11	
7			31	16	
8	Buzzard	Nuneaton & Coventry			
	Pioneers	Nuneaton (evening)	67	7	3
	FCH	Bedworth	43	10	
10*	Ch. Girls & Lads Brig	Burbage, Leics	64	11	
11*	WAB Coleshill	Whitacre Heath	65	5	1
12	Aim 4	Hereward College, Coventry	36	16	
	Buzzard Group	Dobbies - Mancetter	63	7	1
13	Hindu Samaj	Nuneaton (Tam /Drayton Bassett & Mancet)	91	8	
14	Buzzard	Nuneaton & Coventry			
15	C&WCDA	Coventry	39	8	
16*	British Legion Coleshill)	National Arboretum	56	14	
19	Good Friends	Nuneaton	40	9	
	WAB Atherstone	Atherstone	37	7	
20	Senior Gateway	Nuneaton	42	11	
	King Edward Coll	Oxford University	142	12	
21	Buzzard	Nuneaton & Coventry			
22*	Shortwoods	Tamworth College	40	8	
23*	Ath. Model Club	London - Olympia	216	16	
25	Hindu Samaj	Nuneaton (Tam/Drayton Bassett & Mancett)	95	3	
	Warwick Gateway	Warwick	66	9	
26	Good Friends	Nuneaton	44	9	
27	Hindu Samaj	Nuneaton (Tam/Drayton Bassett & Mancett)	84	9	
28	Buzzard	Nuneaton & Coventry			
30	Barnardo's	Adventure theme park	120	16	
MAY 2005					
3	Shepperton Court	Ansley	18	16	
	Good Friends	Nuneaton	42	11	
4	Warwickshire	Leamington Spa	141	2	1

	College				
5	Buzzard	Nuneaton & Coventry			
9*	WAB Coleshill	Whitacre Heath	68	10	
10	Good Friends	Nuneaton	42	10	
11	U3A (Nuneaton)	Foxton Locks	66	16	
	Senior Gateway	Nuneaton	66	8	
12	Buzzard	Nuneaton & Coventry			
14	Barnardo's	Stoke-on-Trent area	149	11	
15*	St John's Ambulance	Leamington Spa	86	16	
16	Hindu Samaj	Nuneaton (Tam/Drayton Bassett & Mancett)	82	5	
	Warwick Gateway	Warwick	70	10	
17*	WAB Atherstone	Atherstone	30	5	
	Good Friends	Nuneaton	44	16	
	Craddock Court	Ansley	25	16	
18	Senior Gateway	Nuneaton	38	11	
19	Buzzard	Nuneaton & Coventry			
24*	WAB Atherstone	Warwick	61	14	
25	Senior Gateway	Nuneaton	45	12	
26	Buzzard	Nuneaton & Coventry			
29	CYC	London	244	13	
31*	WAB Atherstone	Bedworth Civic Hall	44	6	
JUNE 2005					
1	WCC (Walking)	Stratford district	67	1	
2	Buzzard	Nuneaton & Coventry			
	Nun Ex-Serv Club	Coleshill	30	16	
4	WCC (Walking)	Stratford district	106	8	
5	WCC (Walking)	Stratford district	116	8	
6	Warwick Gateway	Warwick	62	11	
7*	Prim Sch - Dordon	Local field trip	51	16	
	Good Friends	Nuneaton	43	11	
8	WCC (Walking)	Stratford district	111	16	
	Cov Crossroads	Leamington Spa	56	2	
	Senior Gateway	Nuneaton (evening)	41	10	
9	Buzzard	Nuneaton & Coventry			
10	KE College	Cambridge University	167	16	
13	Warwick Gateway	Warwick (evening)	65	8	
*	WAB Coleshill	Whitacre Heath	60	7	1
14*	WAB Atherstone	Atherstone	38	8	
16	Buzzard	Nuneaton & Coventry			
20	Warwick Gateway	Warwick (evening)	67	6	
	Hindu Samaj	Nuneaton (Tam/Drayton Bassett & Mancett)	84	9	
21	Bromford Housing	Nuneaton	14	2	
	Good Friends	Nuneaton	39	10	

22	Cov Crossroads	Leam Spa	107	2	1
	Senior Gateway	Nuneaton (evening)	46	14	
23	Buzzard	Nuneaton & Coventry			
28*	WAB Atherstone	Atherstone	31	7	
	Aim 4	Coventry	31	16	
29	Milan Group (Hindu)	Leicester	86	16	
	Senior Gateway	Nuneaton (evening)	48	8	
30	Buzzard	Nuneaton & Coventry			
JULY 2005					
5	KE School	Ludlow	200	16	
6*	Polesworth High Sch	Nuneaton/Hinckley	86	11	
	Senior Gateway	Nuneaton (evening)	40	7	
7	Buzzard	Nuneaton & Coventry			
8*	Warks Wildlife Trust	Packington	83	16	
11	Warwick Gateway	Warwick	62	8	1
12	WAB Nuneaton	Nuneaton	78	6	
13	Senior Gateway	Nuneaton (evening)	32	9	
14	Buzzard	Nuneaton & Coventry			1
18	Warwick Gateway	Warwick	60	4	1
*	WAB Coleshill	Whitacre Heath	48	6	1
19	Byford Court - Nun	Ansley	35	13	
21	Buzzard	Nuneaton & Coventry			1
22	Bedworth Arts	Birmingham	46	14	
23	Newdigate Prim Sch	Hinckley	60	10	
26	Good Friends	Nuneaton	33	7	
27	Senior Gateway	Nuneaton (evening)	44	8	
28	Buzzard	Nuneaton & Coventry			
29	Barnardo's	Burton-upon-Trent	65	10	
AUGUST 2005					
1	Pioneers	Nuneaton	30	9	3
4	Buzzard	Nuneaton & Coventry			
9	Shepperton Court	Ansley	51	9	
	Good Friends	Nuneaton	33	9	
	WAB Atherstone	Atherstone	66	11	
11	Buzzard	Nuneaton & Coventry			
12*	Happy Wanderers	Shrewsbury Flower Show	163	16	
14	Camp Hill – P.A.G	Beccles, Suffolk (outward)	336	10	
16*	Coleshill Church Club	Worcester	114	10	

17	Hindu Samaj	Nuneaton (Tam/Drayton Bassett & Mancett)	76	5	
18	Buzzard	Nuneaton & Coventry			
20	Camp Hill – P.A.G	Beccles, Suffolk (return)	385	10	
21	CYC	London	240	16	
23*	WAB Atherstone	Atherstone	63	7	
24	MIND (FCH)	Cotswolds tour	157	16	
25	Buzzard	Nuneaton & Coventry			
26*	NWCVS	Local runs	59	16	
29			332	12	
30	N&BOPF	Bulkington	18	12	
SEPTEMBER 2005					
1	Buzzard	Nuneaton & Coventry			
2	Pastels	Skegness	357	15	
4	Muslim over 60's	Bradford	280	16	
6	WAB Nuneaton	Nuneaton	35	15	
7	Hindu Samaj	Nuneaton (Tam/Drayton Bassett & Mancett)	72	7	
8	Buzzard	Nuneaton & Coventry			
9	Lacroutes	London	358	12	
10	CYC	London	268	16	
11	Stoke Golding Ckt Cb	Blackpool	308	13	
12	Hindu Samaj	Nuneaton (Tam/Drayton Bassett & Mancett)	67	5	
13	Aim 4	Hereward College, Coventry	37	7	
14	Senior Gateway	Nuneaton (evening)	33	10	
15	Buzzard	Nuneaton & Coventry			
16	Hindu Samaj	Nuneaton (Tam/Drayton Bassett & Mancett)	33	10	
18	CYC	London	253	15	
19	Hindu Samaj	Nuneaton (Tam/Drayton Bassett & Mancett)	85	5	
20	Aim 4	Hereward College, Cov	40	12	
21*	Polewth High Sch	Local runs	73	16	
22	Buzzard	Nuneaton & Coventry			
25	CYC	London	217	16	
27	Aim 4	Hereward College, Coventry	46	16	
28	Senior Gateway	Nuneaton (evening)	40	14	
	Hindu Samaj	Nuneaton (Tam/Drayton Bassett & Mancett)	49	4	
29	Buzzard	Nuneaton & Coventry			
30	Hindu Samaj	Nuneaton (Tam/Drayton Bassett & Mancett)	89	4	

Warwickshire County Council

Well-being Fund End of Year Report Nov 2004/05

Name of Lead officer: Maxine McDermott

Name of Project: 'The Buzzard' door-to-door service

Name of Theme Group promoting project: Transport

Wellbeing fund grant: £ 5,076

Outline of Project brief
<ul style="list-style-type: none"> • To provide a demand responsive door-to-door service for the residents of the South of the borough. (Fillongley, Corley, Corley Moor, New Arley, Old Arley, Astley, Ansley village, Maxstoke, Shustoke, Great & Little Packington, Over Whitacre) • The service will enable local residents to access their local facilities and maintain their independence. • The service will run on specific routes, at specific times as determined by the provider. There will be a degree of flexibility to ensure residents can access their activities and the service can respond to demand. • The service will be affordable and provide drivers who can assist users on / off the vehicle. • The service will provide a home pick up and will drop off at a variety of destinations using a suitable vehicle minibus. • The service will operate by amalgamating journeys to increase patronage numbers per trip and make the service more affordable and efficient. • The service will run on the most popular routes.

Details of timescale	Measurable outputs
<ul style="list-style-type: none"> • Contract agreed between WCC and Car-Go-Bus for service – Jan 05 	Copy of Contract
<ul style="list-style-type: none"> • Notification of change to service – December 2004. • Timetable agreed for specific routes • Cost to user agreed 	Leaflet produced. Distributed to 40 registered users of Buzz. Inc timetable, charge (£) & contact numbers
<ul style="list-style-type: none"> • Database of use of new service set up & kept up to date – January 2005 	Database of patronage

<ul style="list-style-type: none"> • Service delivered and reviewed quarterly with Cheryl Bridges, Rural Transport Partnership Officer. January – December 2005 	Up date report to Transport Theme Group. Increase in patronage numbers per month expected at beginning of service
<ul style="list-style-type: none"> • 1st report to Area Committee – May 	Report complete 18 th May for June Area Committee
<ul style="list-style-type: none"> • 2nd report to Area Committee – Nov 	Report complete 2 nd Nov for November Area Committee

Commentary on Project Progress – achievements to date

A contract between Warwickshire County Council and Car-Go-Bus, to operate the weekly Buzzard service in the South of the Borough, was signed in January 2005.

Since the project commenced service on the 27th January, using the new vehicle purchased from Area Committee Well Being fund, the service has continued to steadily grown in terms of passenger numbers and has further developed to meet the needs of the passengers. A regular volunteer driver still operates the service, which provides passengers with continuity.

Publicity was widely distributed, for example, leaflets and posters were distributed to the original Buzz users. Many even took it upon themselves to put a poster up in their window to encourage more people to use the service. Further publicity is being planned, to encourage more passengers to use the service.

The cost of the trips were calculated by Transport Operations and were based upon an estimate of the cost of conventional public transport, were it to be available. Please see Appendix 1 for further details. It is planned to review the current fares, with the possibility of increasing them.

Car-go-Bus have continued to maintain a database of all customers based on: what trips have been made and how much income has been taken. There are currently a total of 27 registered passengers and this figure is still increasing.

The Buzzard service, from 27th January to the middle of October, has travelled 1644 miles, conducted 2,697 passengers trips, of which 22 were for a wheelchair bound member. For a weekly breakdown please, see App 2.

Slippage

There has been some slippage on the publicity and the review of the current fare charge, because of the departure of the Rural Transport Partnership Officer, Cheryl Bridges. Another transport officer working in the Nuneaton and Bedworth area, is now also covering North Warwickshire, however, this is only on a part-time basis. Therefore, the officer has had less time to support the delivery of the project. However, Car-Go-Bus are still dedicated to the project and in partnership with the new officer will ensure that the outputs are achieved.

Revision to programme

The service continues to be operated weekly, as originally agreed.

Details of timescale	Measurable outputs.
N/A	N/A

Analysis of cost		
This is up to and including the end of Sep 2005		
Expense	Budget	Expenditure to date
One day per week, 52 weeks a year		
Using cars	£3724	(See below)
Using Buster (an accessible vehicle)	£4140	
Using a minibus (an accessible vehicle)	£4920	
Staff (Salaries and Expenses)	£ N/a	/
Capital/Equipment		
Publicity	£500	£315.85
Fillongley- Radford Rd- Title Hill- Shawbury- Astley-Fillongley- Nuneaton		
And return		
Using a minibus (an accessible vehicle)	£85/ day	£2,823.25
(The main vehicle used)		(£65.86/day)
Income taken		- £452.25
Sub-total	£3724 - £4920	£2,686.85

Publicity
<p>The Buzzard service has been advertised widely among the communities it serves. It is planned to undertake wider advertising of the service to increase passenger numbers. Posters and leaflets will be distributed to local shops, post-offices, Parish clerks and Parish newsletters. I will also request that Corley, Fillongley, Maxstoke and other Parish Councils should write another article about the new service in their magazines. The posters will also be distributed to the users for them to pass onto anyone they think may benefit from the service and local community groups to distribute among their members.</p> <p>Car-Go-Bus are planning an event with the main vehicle used for the Buzzard project to advertise the service within the villages covered by the scheme. The vehicle will be taken out to the villages with publicity material to attract new passengers. The event will be widely advertised beforehand to encourage the public to attend the event and will be organised with the officer currently co-ordinating the RTP.</p> <p>Another press release will be sent out to each of the papers to promote the service and the website will be completed to raise awareness and promote the service. The RTP will advertise the Buzzard on their dedicated pages in NorthTalk.</p>

Sustainability of project

We are still always looking at the best ways of delivering services, which provide best value for money. The service has a regular patronage and has been shown to provide an essential service for the residents it serves, as such the RTP will be seeking continuation funding from a variety of sources. The RTP are in discussions with Warwickshire County Council to extend the Buzzard service once the current funding ceases, as it provides a valuable service for rurally isolated individuals in North Warwickshire.

Another source of funding that could increase sustainability could be the level of fares charged. Although, cost-effectiveness is a key objective of this scheme, we may have to raise the fares, so that they are higher than ordinary bus fares, however, they will still be lower than taxi fares for equivalent journeys, in order to sustain the service. Many users have been consulted on this and the majority of them have commented that although they would like the fares to remain the same they would pay more to keep the service up and running. We will be consulting further to identify how much the fares should be and also further marketing of the value of the service will need to take place, to attract new passengers. There will also be consultation to examine the expansion the project to cover additional pick-up areas to attract new passengers.

Lessons learnt

Although, Car-Go-Bus have adapted and evolved the service to ensure it meets the current needs of the service users, the demand for the service is still not as high as originally envisaged. Therefore, further marketing needs to take place to encourage more people to start using the service (see Publicity section above).

Other comments

The shopping destination for the Buzzard may have to change in Coventry, because the Midland Co-operative store, which is the current store visited will be closing, due to the opening of a new Ikea store. The users will be consulted on where they would like to visit once this store has closed and the destination will be based on the preference of the users. The volunteer that co-ordinated the operational side of the project is no longer with Car-Go-Bus, however, a replacement is being recruited. In the interim, Car-Go-Bus' Manager and other volunteers are managing the operations side of the project.

Appendix 1

Departure point	Destination	Return
Shustoke	Nuneaton	£2.20
Fillongley	Nuneaton	£1.45
Fillongley	Coventry	£1.45
Corley	Coventry	£1.35
Astley	Nuneaton	£1.35

Appendix 2

2005	GROUP	DEST	MILES	PASS	W/CHAIRS
May					
5	Buzzard	Nun & Coventry	63	9	1
12	Buzzard	Nun & Coventry	72	10	1
19	Buzzard	Nun & Coventry	82	9	1
26	Buzzard	Nun & Coventry	85	9	1
June					
2	Buzzard	Nun & Coventry	65	7	1
9	Buzzard	Nun & Coventry	79	10	1
16	Buzzard	Nun & Coventry	67	8	1
23	Buzzard	Nun & Coventry	64	8	1
30	Buzzard	Nun & Coventry	63	11	1
July					
7	Buzzard	Nun & Coventry	70	5	1
14	Buzzard	Nun & Coventry	72	10	1
21	Buzzard	Nun & Coventry	76	5	1
28	Buzzard	Nun & Coventry	67	7	1
August					
4	Buzzard	Nun & Coventry	77	9	1
11	Buzzard	Nun & Coventry	71	9	1
18	Buzzard	Nun & Coventry	83	9	1
25	Buzzard	Nun & Coventry	79	9	1
September					
	Buzzard	Nun & Coventry	82	9	1
	Buzzard	Nun & Coventry	79	9	1
	Buzzard	Nun & Coventry	75	12	1
	Buzzard	Nun & Coventry	90	9	1
	Buzzard	Nun & Coventry	83	10	1
Total			1644	193	22
Additional trips					
	Buzzard group		0	0	0

Warwickshire County Council Well-being Fund 2005/06

Part A – Project Brief - To be completed by the commissioning theme group

Name of Project: Baseline Survey of Coleshill Industrial Estate

Name of Local Strategic Partnership: North Warwickshire

Name of Theme Group promoting project: Local Economy

<p>Description of Project for which funding is sought from Area Committee</p> <p>To employ British Business Parks to undertake a survey of all companies on Station Road/Gorse Lane/Roman Way in Coleshill. The responses to the survey will be fed to the Coleshill Business Action Group. It is anticipated that the ensuing programme of works developed from the survey will encourage businesses to become members of the Coleshill Business Action Group. As part of CBAG, the businesses will then be in a stronger position to apply for alternative funding sources e.g. Market Towns money from AWM to deliver the projects.</p>
<p>Priorities, set by the County Council Area Committee, that will be addressed</p> <p>Local Economy theme. The project addresses two objectives in the Local Economy Action Plan: Firstly 'North Warwickshire People will benefit from the growth in employment development and diversification in the Borough', action 1 'to provide a package of support and advice to businesses located or looking at locating in the Borough', and, secondly, 'The market Towns....of Coleshill...will be regenerated': Action 4 'To effectively delivera programme of regeneration for Coleshill'.</p>
<p>Location of Project</p> <p>Coleshill industrial estate around Station Road, Gorse Lane and Roman Way.</p>
<p>Who will benefit from the project?</p> <p>Local industrialists and companies located on the Coleshill Industrial Estate. Local residents living adjacent to the estate whose lives are affected by the quality of the environment around the industrial buildings.</p>
<p>When will it be delivered?</p> <p>The survey would be commissioned in November 2005 and would be completed during the 2005/2006 financial year.</p>

Expected Outputs
<p>Immediate output would be the delivery of the survey and engagement with 200 + businesses on the estate.</p>
Expected Outcomes
<p>It is anticipated that the first outcome of the survey will be to increase membership of the Coleshill Business Action Group (CBAG) and develop a comprehensive programme of works with associated timescale. CBAG already has limited interaction with the Coleshill Forum, an organisation charged primarily with delivering a strategy and action plan for AWM to develop the market town of Coleshill. At present there is an allocation of £25,000 through the Coleshill Forum to assist with business development works on the industrial estate. Projects stemming from the survey may be eligible for this funding.</p>
Proposed monitoring arrangements/Indicators of success
<p>The results of the survey would be reported back to the Coleshill Business Action Group and the Coleshill Forum (both have County Council representation – John Ridgley on the Forum and Roy Hillier on the Business Group). The ensuing projects will be monitored individually when they secure the necessary funding, in accordance with the regulations of the funding bodies.</p>
What is the long term future of the project (If appropriate)
<p>It is anticipated that the production of a realistic programme of activities would secure funding from AWM and other sources. The resulting projects will give a sense of pride to the local industrial estate and add weight to the CBAG by increasing membership and focussing on the problems of the area.</p>
Eligible for Main Programme or other funding? Yes/No?
<p>As the survey qualifies as revenue spend rather than capital spend, the survey is not eligible to secure funding from the Market Towns funding from AWM. However, the projects ultimately stemming from the survey will be capital funded with economic outputs and would then be eligible for market towns funding from AWM as well as other sources.</p>

Contact on LSP Theme Group

Contact name	Hilary Goodreid		
Address	Economic Development Manager North Warwickshire Borough Council The Council House South Street Atherstone Warwickshire CV9 1BG		
Telephone No.	01827 719287	Fax No.	01827 719363
E-mail	hilarygoodreid@northwarks.gov.uk		

Signature of Chair of Theme Group

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Date signed

.....

Well-being Fund 2005/06

Part B – Expression of Interest - To be completed by the body/individual interested in undertaking a commission

Name of Project: Baseline Survey of Coleshill Industrial Estate

Details of body/Individual interested in commission

Name of Organisation	Coleshill Business Action Group		
Contact name	C/o Hilary Goodreid		
Address	North Warwickshire Borough Council The Council House South Street Atherstone Warwickshire CV9 1BG		
Telephone No.	01827 719287	Fax No.	01827 719363
E-mail	hilarygoodreid@northwarks.gov.uk		

Description of Project (from project brief)

To employ British Business Parks to undertake a survey of all companies on Station Road/Gorse Lane/Roman Way in Coleshill. The responses to the survey will be fed to the Coleshill Business Action Group and a programme of works developed which will not only increase membership of the business group, but also provide projects eligible for market towns funding from AWM for Coleshill.

The total scheme cost is £13,386 but British Business Parks have secured 50% funding from Advantage West Midlands, which brings the cost down to £6,693. In addition, it is proposed to secure funds from the Coleshill Business Action Group, Economic Development Team at North Warwickshire Borough Council, and other sources. This means that the amount currently being sought from the Well Being Fund is £3,500.

Details of timescale. When would you be able to commence this project?

November 2005 with completion during the 2005/2006 financial year.

Outputs – What can you offer the Project?

Examples of similar projects previously undertaken

Since 2000 this Authority have been working closely with the Coleshill Business Action Group (CBAG) in its development as a representative body

for the companies on the largest industrial estate in North Warwickshire. The estate is adjacent to Hams Hall – a regional logistics site – is highly visible by local residents (abuts a housing area) and is occupied by large, internationally significant companies. To date, minor improvement works have been undertaken through the CBAG with regards to security, signing and environmental enhancement. All of these schemes were identified in the initial work when the group were establishing themselves. It is felt from within the group that stronger action needs to take place. Limited funding is available from the group itself in order to deliver a programme of works, in addition to funding available for capital projects delivering economic outputs from Advantage West Midlands. However there is a need for a baseline survey to be undertaken to not only increase membership of the CBAG, but also develop a new and more varied and ambitious programme of works, which will strengthen and improve the appeal of the industrial estate.

As a key partner of the CBAG, North Warwickshire Borough Council have a long history of commissioning surveys and delivering ensuing projects. As the accountable body looking after funding from AWM for the Coleshill Market Town – to which applications for future funding would come, we have an obligation to deliver projects within a tight timescale and to budget.

<p>Analysis of costs</p> <p>Please see attached proposal document which outlines all costs.</p>	
<p>Total Project Cost</p>	<p>£ 13,386</p>
<p>Staff (Salaries and Expenses)</p>	<p>£13,386</p>
<p>Capital/Equipment</p>	<p>£0</p>
<p>Other</p>	<p>£0</p>
<p>Total NB Please see Project Description in Part B for detail of match funding.</p>	<p>£3,500</p>

Signature of representative of organisation interested in commission

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Position Economic Development Manager

Date 19th October 2005.

Warwickshire County Council

Warwickshire County Council Well-being Fund 2005/06

Part A – Project Brief - To be completed by the commissioning theme group

Name of Project: Supporting Financial Inclusion

Name of Local Strategic Partnership: North Warwickshire

Name of Theme Group promoting project: Economy Group

Description of Project for which funding is sought from Area Committee

Introduction

Many people, particularly those on low incomes cannot access mainstream financial products such as bank accounts and low cost loans. This financial exclusion imposes real costs on individuals and their families. It also has costs for the communities in which they live. Families become locked in a cycle of poverty and exclusion or turn to high cost lenders resulting in greater strain and unmanageable credit. They may also suffer from a lack of quality advice on how to improve their finances

Working in partnership with New Way Credit Union and Coventry and Warwickshire Reinvestment Trust we will establish the foundations of a Financial Inclusion Strategy for North Warwickshire. Working together we aim to empower people to take control of their own finances, access basic financial services and break free of unmanageable debt.

North Warwickshire CAB provides specialist face to face debt advice to clients in our Atherstone office. We also do preventive work by means of delivering financial literacy training in the community.

Of an average of 4000 clients per year approximately one third present with debt problems. The bureau money adviser is currently dealing with £1,351,480 of debt, generated by 114 clients with 691 creditors.

New Way Credit Union provides an easy way to save and borrow, with interest charged at only 1% per month (12.685APR). This provides an alternative to doorstep lenders who can charge up to 65% interest on cash loans.

Coventry and Warwickshire Reinvestment Trust is a Community Development Finance Initiative with a brief of providing loan finance in the sub region, lending between £500 and £40000 to those concerns which can demonstrate a social benefit resulting from their lending and who have been declined loans by commercial lenders.

The Project

1. North Warwickshire Citizens Advice Bureau will provide specialist money advice services at existing outreach locations, by providing an additional 6 hours of adviser time per week to deal exclusively with new and repeat appointments for debt clients, for a period of 6 months. This will be targeted at people who cannot come into Atherstone. An initial money advice appointment takes between 60 and 90 minutes and involves a lot of follow up case work e.g. a client may have a large number of creditors, be dealing with bailiffs and facing eviction. A follow up appointment may take up to 60 minutes and cases are subject to independent file review and more in depth supervision than a piece of 1 off advice. Our bureau money adviser works 24 hours per week and is already carrying a full caseload which leaves no capacity to deal with the increasing levels of debt and evictions which are portents of an impending downturn in the economy.

2. The infrastructure at New Way Credit Union will be improved by updating IT equipment and installing broadband for 12 months (the credit union is currently operating on outdated systems and only has 1 phone line so that if dial up internet is used the phone line is tied up).

3. CAB money advice services, New Way Credit Union and Coventry and Warwickshire Reinvestment Trust Services will be promoted throughout North Warwickshire in a combined leaflet.

Priorities, set by the County Council Area Committee, that will be addressed

Ensuring that communities have fair and equal access to a wide range of services by delivering of services in communities where possible.
Local people will benefit from a successful rural economy. Personal income will be better managed by access to a range of financial services e.g. the Credit Union.
Establishing a Financial Inclusion Strategy.

Location of Project

CAB outreach services are already in place in Kingsbury, Coleshill, Hurley and Polesworth offering flexibility to provide money advice services by appointment at a convenient location.

New Way Credit Union has collection points in Atherstone, Kingsbury, Wood End and Arley.

Coventry and Warwickshire Reinvestment Trust is based in Coventry but provides services across North Warwickshire.

Who will benefit from the project?

Residents of North Warwickshire who have debt problems and cannot access

<p>services in Atherstone. By improving the infrastructure of the credit union and promoting services more members will be recruited. Local small business may benefit by awareness of the Coventry and Warwickshire Reinvestment Trust.</p>
<p>When will it be delivered?</p>
<p>November 2005 – May 2006</p>
<p>Expected Outputs</p>
<p>60 debt advice appointments 30 new credit union members</p>
<p>Expected Outcomes</p>
<p>More debt clients helped to deal with their debts and empowered to avoid future debt.</p> <p>Higher profile for New Way Credit Union, leading to increase in membership.</p> <p>Raised awareness of the Coventry and Warwickshire Reinvestment Trust will support local business opportunities.</p>
<p>Proposed monitoring arrangements/Indicators of success</p>
<p>Number of debt clients Amount of debt dealt with Number of new credit union members</p>
<p>What is the long term future of the project (If appropriate)</p>
<p>It is hoped this partnership working will develop into a longer term approach to community banking which satisfies customers' financial needs, including access to basic bank accounts, debt advice, credit union services and independent financial advice. This is currently being adopted in Coventry and subject to funding it is hoped to roll out community banking across Warwickshire. We will shortly be applying to the Coalfields Regeneration Trust to extend all outreach services including outreach debt advice at the conclusion of the present project in June 2006. Subject to safety considerations for staff we hope to include an element of home visiting for debt clients.</p>

Eligible for Main Programme or other funding?
Details of other sources of funding Provision of stationary and other consumables, phone, stamps etc by NWCAB. Percentage of NWCAB core costs re rent, utilities, desk space, IT equipment and admin support.

Contact on LSP Theme Group

Contact name	Clare Eggington		
Address	Economic Development Manager North Warwickshire Borough Council The Council House South Street Atherstone Warwickshire CV9 1BD		
Telephone No.	01827 719456	Fax No.	
E-mail	clareeggington@northwarks.gov.uk		

Signature of Chair of Theme Group

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Date signed

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Well-being Fund 2005/06

Part B – Expression of Interest - To be completed by the body/individual interested in undertaking a commission

Name of Project: Supporting Financial Inclusion

Details of body/Individual interested in commission

Name of Organisation	North Warwickshire Citizens Advice Bureau New Way Credit Union Coventry and Warwickshire Reinvestment Trust		
Contact name	Carol Musgrave		
Address	The Parish Rooms Welcome Street Atherstone CV9 1DU		
Telephone No.	01827 718995	Fax No.	01827 712852
E-mail	nwcab.manager@cabnet.org.uk		

Description of Project (from project brief)

1. North Warwickshire Citizens Advice Bureau will provide specialist money advice services at outreach locations, by providing an additional 6 hours of adviser time per week to deal exclusively with new and repeat appointments for debt clients, for a period of 6 months.
2. The infrastructure at New Way Credit Union will be improved by updating IT equipment and installing broadband for 12 months (the credit union is currently operating on outdated systems and only has 1 phone line so that if dial up internet is used the phone line is tied up).
3. CAB money advice services, New Way Credit Union and Coventry and Warwickshire Reinvestment Trust Services will be promoted throughout North Warwickshire in a combined leaflet.

Details of timescale. When would you be able to commence this project?

November 2005 – May 2006

Outputs – What can you offer the Project?	
Examples of similar projects previously undertaken	
<p>NWCAB has almost 30 years experience of offering advice in the district. In recent years we have developed and run many projects:-</p> <ul style="list-style-type: none"> Establishing NW Credit Union Home Visiting Outreach Services Financial Literacy training Disability Benefits Unit <p>We received a best practice award from the Coalfields Regeneration Trust in respect of one of our projects.</p>	
Analysis of costs	
Total Project Cost	£5282
Staff (Salaries and Expenses)	£
NWCAB	
Salary (adviser) 6 hours per week	1842
Project supervision and management (26 hours)	920
Core costs(accommodation, heating lighting etc)	264*
Stationary, stamps, phone ,admin	520*
Capital/Equipment	£
New Way Credit Union	
2x Computers, licences and care packs	1425
Other	£
1 years broadband connection	311
Total	£5282 of which £784 will be met by NWCAB. The balance of £4498 is requested from the Well-being Fund.

* These costs will be met by NWCAB

Signature of representative of organisation interested in commission

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Position

.....

Date

Warwickshire County Council Well-being Fund 2005/06

Part A – Project Brief - To be completed by the commissioning theme group

Name of Project: Provision of Learning Events

Name of Local Strategic Partnership: North Warwickshire Partnership

Name of Theme Group promoting project: Area Community Learning Partnership (Education and Lifelong Learning)

Description of Project for which funding is sought from Area Committee
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<p>A multi agency approach to developing learning opportunities and raising awareness within North Warwickshire. The opportunity to trial new methods of working and to raise the profile and awareness of partner agencies working within the Borough.</p>

<p>This will be complemented by the further development of a multi agency promotion and publicity strategy.</p>

Priorities, set by the County Council Area Committee, that will be addressed
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<p>Priorities identified by WCC include</p>
--

- | |
|---|
| <ul style="list-style-type: none"> • To promote Lifelong Learning and personal development • To develop and maintain a vibrant local Economy which promotes employment and prosperity for all |
|---|

<p>Recent research undertaken on behalf of the Learning and Skills Council highlights the need to stimulate demand for learning from the 23% of adults in the 45 – 54 year age group living in Northern Warwickshire who have no qualifications. Recommendations to take this forward include;</p>
--

- | |
|--|
| <ul style="list-style-type: none"> • Improving publicity for adult learning opportunities • Using local media • Celebrating and advertising success |
|--|

<p>Work has taken place to identify other areas where more focussed work will be beneficial. Our work suggests that two other groups of people require a new approach from partner agencies.</p>
--

<p>The first group is people in low skilled and/or low paid jobs. We are keen to work with employers to ensure they recognise the benefits they will gain by skilling up their workforce. There are obvious wider benefits to the Borough with a more capable workforce likely to attract more businesses into the area.</p>
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The final group for us to focus on is young people aged 20 – 30. Young people have the support of the Connexions Service through to 19 years of age and could benefit from additional support. This age group are also often in low skilled work and we hope our input will help raise aspirations and future achievement.

Partnership Day 5 facilitated by the North Warwickshire Partnership highlighted the need for information and learning to be made available in a variety of different ways to meet the needs of individual communities and groups as appropriate.

Location of Project

Different approaches are being taken throughout the Borough. However, the prime focus of this bid surrounds the development of two learning events within the Borough. Exact locations are yet to be determined although those areas with low level literacy and numeracy skills are likely to be a high priority.

Information will be gathered from the Index of Multiple Deprivation as well as the 2001 Census.

Details of previous partnership activity will also be considered when identifying final locations to ensure the best possible benefit to the Borough as well as ensuring that all parts of North Warwickshire have some form of input from partner agencies.

This bid is to support focussed work in specific locations where attainment is below the Borough average.

We are submitting a broad based bid. The fine detail will need to be responsive to the needs of the communities in which we work and the individuals requiring significant follow up.

Who will benefit from the project?

Learning providers will benefit from the coherence joint working brings. Agencies will also further learn about the work of each other and be able to share good practice.

All residents within the locality of the events will be able to benefit.

Local employers will be invited to contribute whether this is by encouraging their employees to attend or through the donation of a potential prize or gift for those attending. Employers or businesses offering prizes or gifts will benefit from advertising at the events. (NB- WCC will not endorse, recommend or have any connection with any companies or their services, products or works through advertising at the events)

When will it be delivered?

We would see two events within the Borough. These are likely to take place in the summer 2006.

The two events will have some similarities and it would seem a sensible approach for one person to act as co-ordinator for the two. This will allow learning from the first event to be taken forward when planning for the second.

Expected Outputs

A number of agencies to work collaboratively together to provide two learning events within North Warwickshire.

Agencies working together to attract potential learners and develop a series of follow up activities.

Agencies to support individuals or groups to take learning forward.

Expected Outcomes

Agencies to have gained a wider knowledge and understanding of each others work.

Agencies to have worked in new ways in new locations and with different client groups.

Community working to continue around specific activities of interest.

An increase in the number of learners from Hard to Reach groups.

Partnership agencies working together to raise the profile of learning within the Borough.

Increased awareness of the work of individual agencies.

Proposed monitoring arrangements/Indicators of success

The Hard to Reach Sub Group of the ACLP to act as the Steering Group for this activity.

Monthly progress reports to be made available to the group electronically with quarterly meetings taking place.

Written evaluation reports to be produced after each event to inform future working.

What is the long term future of the project (If appropriate)

We envisage agencies working together in the future to provide similar events and activities. Coordination is key and the appointment of a coordinator along with the production of event reports will inform future working.

Eligible for Main Programme or other funding? Yes/No? No

Agencies will be able to draw down funding for those adults taking up learning opportunities in the future. We see these events as being a fun way of encouraging adults into learning.

Details of other sources of funding.

We envisage the following funds will be made available by agencies and local employers to support the two events. A final list of contributions will not be known until the events are fully planned and coordinated.

- Agency hosting the Coordinator will provide ICT and communication facilities. Approximate value £500.

- We envisage schools, libraries etc being used as venues will provide their facilities free of charge. Approximate value £500.
- We plan to contact local employers and businesses to provide support for the events through the provision of vouchers/prizes etc. Approximate value £2,000.
- Coventry and Warwickshire Nextstep have kindly offered to support us with the production of bespoke publicity materials. Approximate value £500.
- Partner agencies will be providing staff free of charge to facilitate and support the events. This will be over and above workers usual duties. Approximate value £1,000.
- We aim to submit a bid for funding to the North Warwickshire ACEC to help support capacity building.

Contact on LSP Theme Group

Contact name	Dave Potter		
Address	Partnership and Area Working Team County Education Office 22 Northgate Street Warwick CV34 4SP		
Telephone No.	01926 412131	Fax No.	01926 414101
E-mail	davepotter@warwickshire.gov.uk		

Signature of Chair of Theme Group

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Date signed

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Well-being Fund 2004/05

Part B – Expression of Interest - To be completed by the body/individual interested in undertaking a commission

Name of Project: Provision of Learning Events

Details of body/Individual interested in commission

Name of Organisation	The overall project to be overseen by the Hard to Reach Sub Group of the Area Community Learning Partnership.		
Contact name	Dave Potter or Janet Neale		
Address	County Education Dept. 22 Northgate Street Warwick CV34 4SP		
Telephone No.	01926 412131 or 412751	Fax No.	01926 414101
E-mail	davepotter@warwickshire.gov.uk or janetneale@warwickshire.gov.uk		

Description of Project (from project brief)

A multi agency approach to developing learning opportunities and raising awareness within North Warwickshire. The opportunity to trial new methods of working and to raise the profile and awareness of partner agencies working within the Borough.

This will be complemented by the further development of a multi agency promotion and publicity strategy.

Details of timescale. When would you be able to commence this project?

Co-ordination is vital to the success of the planned events. We would look to appoint a dedicated coordinator working for 10 hours each week from the beginning of January through to the end of July. The post holder will be responsible for pulling together all of the contributions from partner agencies, local employers etc. to ensure the success of the events. In addition the coordinator will obtain sponsorship and produce an evaluation report for each event.

We would look to recruit the coordinator as soon as possible to ensure we have someone available to work from the beginning of January.

We see both events taking place during the summer.

Outputs – What can you offer the Project?	
Examples of similar projects previously undertaken	
<p>A major part of our bid is to enable the employment of a support worker to take on the coordination role. This person will also be responsible for securing sponsorship and support for the events from employers, local companies and partners as appropriate. Existing work around Family Learning Week and Adult Learning Week has worked well when funding has been made available to employ a dedicated support worker to coordinate activity. Some of the key functions of the worker will include;</p> <ul style="list-style-type: none"> • The coordination of partner agency activity at two learning vents within the Borough. • To coordinate initial appropriate follow up activity. • Liaise with key support agencies. • Assess financial support to maximise resources available and to engage local businesses/employers. • Proactively contact a wide range of key agencies and voluntary and community groups. • Canvass support from local employers/businesses. • Proactively support the development of activities and potential follow up work. • Liaise with local celebrities/media etc. re promotion. • Produce a full evaluation report for each event and present findings to the ACLP. 	
Analysis of costs – Please be as precise as possible	
Total Project Cost	£14,000
Staff (Salaries and Expenses)	
Appointment of a co-ordinator 10 hours per week @ £15 per hour x 24 weeks Travel associated with appointment	£4,000
NB Cost of telephone, provision of ICT facilities etc. will be met by the agency hosting the coordinator.	£3,600 £400
Capital/Equipment	
Purchase of ‘the enterprise pack’ for work with adults. Four packs will enable to continued use of this resource after the events within a variety of settings.	£2,000
Training of agency staff to support the continued development of the enterprise pack. This will provide a long-term benefit to the Borough with agencies able to make use of the enterprise pack in contact with parents.	£1,000 £1,000

Other Cost of providing activities to encourage people into the events and to maintain interest throughout the day. This could include the cost of ingredients for cooking, plants and equipment in support of gardening etc.	£8,000
Transport costs Specific publicity for the events – This to include general information as well as more focussed innovative advertising.	£5,000 £500 £2,500
Total	£14,000

Signature of representative of organisation interested in commission:

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Position: Chair of the North Warwickshire Area Community Learning Partnership

Date:

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